



ADDENDUM #1

To: All Companies Interested in Submitting a RFQ
From: Heather Mell, Purchasing Agent
RFQ: Architectural and Engineering Services for Pickleball Complex (RFQ #PUR0321-238);
Dated: March 17, 2021
Subject: Addendum #1 (2 pages)
Date: March 23, 2021

The following questions and/or clarifications were asked relative to the above-listed Request for Qualifications. This memo is sent for clarification to all companies to whom the RFQ was sent.

Clarification: The City would like the project to design an 8-10 court pickleball complex.

Question: Is the expectation to light this facility with Musco or similar type court lighting?

Answer: Sports lighting suitable for the site, can be but does not have to be Musco. Lighting for only 2-4 of the proposed courts.

Question: Will consultant need to submit the site plan for review through planning and zoning or any other entity?

Answer: No.

Question: Will storm water management and design for quantity and quality be required including a full report?

Answer: Storm water management should be taken into account but would not need to be required in the report.

Question: Is there any expectation of review and comments by entities other than City of CR Park staff such as the USPA? Also, will there be additional coordination with any internal or external advisory committees during the design process?

Answer: Review and comments will be by City staff and select members of local pickleball group.

Question: Are there any improvements expected outside and adjacent to the courts themselves such as parking, plaza, etc?

Answer: This project is just for the design of the pickleball courts and a connection to them from the existing parking lot. Pickleball courts will include a shaded waiting area to allow people to gather while waiting for a court.

Question: Will City Parks and Rec or City Public Works Department Inspect the project. Please provide more information concerning the level of Construction Administration support required form the Consultant.

Answer: The Cedar Rapids Parks and Recreation Department will inspect the construction of the project with the design consultant being called upon only for specific questions not stated in the project scope. The City project manager will touch base with design firm every two weeks during construction unless conflicts arise.

Question: Is the intent to fully remove and replace the parking lot area with new installation or will the City want to review a location that incorporates the existing pavement surface? Do you anticipate with scenario the need for the consultant to retain Geotechnical Services necessary with the site?

Answer: The original parking lot is expected to be used for the proposed pickleball complex. The only exception would be for installation of any needed ADA parking stalls for the proposed courts themselves.

Question: Does the City have an anticipated project budget? This would allow us to more accurately gauge the total scope of services.

Answer: Anticipated construction budget to be \$375,000.

Question: What level of demolition will be required with this project? Will existing parking lot paving be removed as part of this project or previously?

Answer: The existing site is a turf grass area with a few trees in the area. No major demolition is anticipated for this project.

Question: Are there any certain site amenities that are desired? Site lighting, Restrooms, shade structures, bleachers for tournaments?

Answer: Site Lighting: Site lighting should be for 2-4 of the courts. Restrooms: No restrooms. Shade Structures: Shade structures for the waiting/gathering area. Bleachers for tournaments: Bleachers will not be included in this project.

Question: Will wind screens be used?

Answer: Windscreens should be included in this project.

Question: Will other areas on the golf course be acceptable for court construction?

Answer: The area around the existing former clubhouse parking lot is the preferred site for development.

Question: The RFQ states that the "Completion of this project is critical..." does the City have a solid anticipated completion time for the project?

Answer: The City would like construction for the project to begin in late summer/early fall.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 16). The deadline for RFQ submittal is Monday, March 29, 2021 at 3:00pm CDT.